



CITY OF CAMBRIDGE
MASSACHUSETTS

Water Department
250 Fresh Pond Parkway
Cambridge, Mass. 02138



(617) 349-4770
fax: (617) 349-3011

For Exterior Demolition:

“Prior to the Cambridge Water Department (CWD) endorsing the ***Demolition Permit Application***, the existing water service(s) to the building/structure to be demolished must be properly “discontinued” and inspected by the CWD for conformance prior to backfilling the excavation. This work must be performed by a qualified (i.e., bonded), City approved, utility contractor. The utility contractor must execute with the CWD a ***CWD Construction Permit*** before the water service discontinuance work. A non-returnable inspection fee of \$125.00 is required at the time of CWD construction permit execution. Additionally, a deposit of \$1000 to \$5000 (depending upon the service location and its configuration) is required. The deposit is returned to the utility contractor once the CWD construction permit has been satisfactorily closed out. The water service discontinuance work also requires the utility contractor to obtain a ***Street Opening Permit*** from the City’s Department of Public Works (DPW) since the discontinuance work is at the water main in the street. Street Opening Permits are seasonal and could be a problem to obtain between the months of November and April. The contractor is advised to speak with the DPW before proceeding for advice/direction.

For interior demolition:

“The contractor must contact the CWD (phone or email) to discuss how the existing water service meter is to be protected from both physical damage and freezing during the demolition work. Depending upon that discussion/email correspondence a CWD Construction Permit (with fee/deposit) may be required to be executed. All preventative measures described in the CWD Construction Permit requires a CWD inspection for conformance. In this instance, the deposit is returned once the internal demolition is completed and the water meter has been restored to it’s normal state.”

Once the water service discontinuance (exterior demolition) and/or the meter protection work (interior demolition) work has been completed and the CWD Construction Permit issued to the utility contractor has been properly closed out, the CWD will endorse the Demolition Permit Application. However, there is a \$200 fee associated with the application endorsement. Accordingly, a check for \$200, made out to the City of Cambridge, must be received by the CWD from the demolition contractor/general contractor who is responsible for the demolition work before the CWD will endorse the application. ”